

# OPT-OUT NOTICE FROM PARENT(S)/LEGAL GUARDIAN(S)

(please use one form for each student who is being opted out)

To: Mr./Mrs./Ms. \_\_\_\_\_, Principal, \_\_\_\_\_ School  
(name of school principal) (name of school)

CC: Mr./Mrs./Ms. \_\_\_\_\_, Teacher

I/We, \_\_\_\_\_, the parent(s)/legal guardian(s) of the below-named student at your school, **hereby OPT-OUT our son/daughter from participating in any "sexual health education"**, as defined in Board of Education Policy 103-5. With this formal written notice of opt-out, I/we expect your school to fully comply with: (1) the requirements of Board of Education Policy 103-5 on Sexual Health Education; (2) the requirements of Board of Education Policy 101.13 on Controversial Issues; and (3) your affirmative duty to give prior notice to me/us of controversial issues that will be discussed in the classroom or through other school activities, as required by the Department of Education's opt-out process.

Student's full name: \_\_\_\_\_

Student's date of birth: \_\_\_\_\_  
(month/day/year)

Student's current grade level: \_\_\_\_\_

\_\_\_\_\_  
(printed name of parent or legal guardian) (signature) (date)

\_\_\_\_\_  
(printed name of parent or legal guardian) (signature) (date)

NOTE: This notice is being sent in accordance with Hawaii Board of Education (BOE) Policy 103-5 on Sexual Health Education, as posted on the BOE's website at <http://boe.hawaii.gov/policies/Board%20Policies/Sexual%20Health%20Education.pdf>, as well as BOE Policy 101.13 on Controversial Issues and the opt-out process, as posted on the Department of Education (DOE) website at <http://www.hawaiipublicschools.org/ConnectWithUs/FAQ/Pages/Parent-opt-out-for-child.aspx>. The DOE's website describes the opt-out process as follows:

*"Instructional staff or administration will notify parents or legal guardians of controversial issues that will be discussed in the classroom or through other school activities. This notification may be done through a general letter about the lesson or activity. Parents or legal guardians may also, on their own volition, write a letter to the school administrators or a teacher to have their child excluded from a specific lesson or activity. If such a letter is received, the student must be provided with an alternative learning activity. The parents or legal guardians have an obligation to notify the school administrator or teacher prior to the lesson or activity."*

*"If parents and legal guardians receive notification from instructional staff or administration of controversial issues to be discussed in the classroom or through other school activities, that notification will include an area for the parent/legal guardian to sign in order to exclude their child from the event, instruction or activity. This signed opt-out must be sent even if the parent/legal guardian had previously written a letter to exclude the student from a specific lesson or activity."*